

## **Report of Board of Management Meeting 4<sup>th</sup> September 2023**

### **Present:**

Madeline O'Connell, Eileen Ryan, Deirdre Callanan, Margaret Larkin, Sr. Mary Corr, Lil Bruen, Jacinta Freeman, Amanda Soares, Jimmy McClearn

### **Apologies:**

Nora Fahy, Seán O'Mainín, Jarlath Burke

### **Election of Chairperson:**

Madeline O'Connell was proposed as Chairperson of the Board for the coming academic year by Amanda Soares and seconded by Lil Bruen. This role was accepted by Madeline, who then formally opened the meeting.

Madeline welcomed all staff and students back to school following the summer break and wished the whole school community a good year.

### **Delegation of authority to the principal:**

It was agreed that the Board gives authority to the principal to make the day-to-day decisions in relation to the running of the school. Approval for field trips, school tours, staff-leave and fundraising were given, and the principal was asked to give a report of any such activities at the subsequent meetings.

Authority to make financial decisions up to the value of €5000 was agreed. Amounts more than this to be authorized by the Chairperson between board meetings.

This was ratified by the Board.

### **Election of Finance committee:**

The current Finance committee comprising Madeline O'Connell, Amanda Soares and Eileen Ryan were reinstated for the coming year.

### **Minutes – 19<sup>th</sup> June 2023:**

The minutes of the meeting of the Board of 19<sup>th</sup> June 2023 were read. The following correction was made – Deirdre Callanan to be recorded as present. The corrected minutes were then ratified.

### **Matters arising:**

ASD class – discussed under separate agenda item

### **Minutes – 22<sup>nd</sup> June 2023:**

The minutes of the zoom meeting on 22<sup>nd</sup> June were read and ratified.

**Matters Arising:**

The Board was informed that all positions were accepted and have taken up duty since 28<sup>th</sup> August 2023.

**Correspondence:**

A number of DoE Circulars and ACCS information bulletins were brought to the attention of the Board and discussed. It was deemed that 35/23 was invaluable to the school in terms of managing supervision.

The board was informed that the correct updated contracts have been used for the newly appointed SNA's

**LC Results:**

An outline of the LC results 2023 are included in the principals report. A detailed analysis will be brought to the Board at the next meeting in October.

**Finance Committee Report:**

The Finance committee met before the meeting and examined the school accounts up to 31<sup>st</sup> July 2023. All was found to be in order. The parental contributions were complimented by the Board. The report was accepted and formally proposed and seconded.

**Principals Report**

The principal's report was read by the Board and included an outline of the curriculum for the 2023 academic year. Principal clarified the position on offering subjects at senior cycle was based on uptake and resources available. The curriculum was accepted by the board on the proposal of Amanda Soares, seconded by Jacinta Freeman.

The Board welcomed the inclusion of LCA on the curriculum in 5<sup>th</sup> year and congratulated the LCA class of 2023 on their outstanding results which included all distinctions and 1 merit. The Board congratulated all LC students and their teachers on their results received.

Clár funding application was unsuccessful.

New login details for the ACCS website were shared with those present.

### **Autism Class update**

Following communication from the DoE in mid-June requesting the school to arrange a contingency plan to accommodate the displaced classrooms due to the re-design of rooms 1, 2 and 3, due to the lack of available modular classrooms, ACCS liaised with the DoE on behalf of CCS and other community schools in a similar situation regarding the progress of the AS class building project. No work began on either the re-design or modular rooms during the summer and in late July an email was received from KSNPM to inform the BoM that the re-design project was not going ahead, and the current plan is now to accommodate the AS class in a two-classroom modular building in the designated position on the basketball court. Work was due to begin in mid-August with a handover of the AS building in mid-September. To date, no work has begun onsite, and the completion date stands at late October. This is now the permanent solution for the AS class.

The Board expressed disappointment at the change of plan and the delay in delivery of the current solution. The Board agreed that the four students enrolled in the class cannot be fully catered for in the existing school building but that a reduced day may be necessary to continue the transition to CCS.

### **Adoption of Child Protection Procedures – Children First (2023 revision)**

The updated revision Child Protection Procedures were adopted in their entirety and without alteration by the Board. The New Mandatory Template 1: Child Safeguarding Statement and Risk Assessment was also adopted by the Board of Management. Designated Liaison Person is Eileen Ryan, Deputy Designated Liaison Person is Jarlath Burke

### **Annual Review of Child Protection Procedures – Children First**

The annual review took place. The following actions to be taken in the coming weeks: Point 6 – to be clarified and updated if necessary

Point 36 and 37 – feedback to be sought from parents and students as previous feedback was pre COVID

This review was ratified following its proposal and seconding.

### **Adoption of Anti-Bullying Policy and Annual Review**

The Board adopted the anti-bullying policy and conducted the annual review.

### **Mandatory Reporting**

The following reports were presented: CPOR, Anti-bullying, SCA (reports on NIMS system)

**Next meeting**

Upon agreement, the day of the meetings going forward will be changed to Thursday. The next meeting will be held on Thursday 19<sup>th</sup> October 2023.

The Chairperson closed the meeting by thanking everyone for their attendance and for their interest in the school.