

Report of Board of Management Meeting 25th January 2024

1. In attendance:

Madeline O Connell, Eileen Ryan, Deirdre Callanan, Margaret Larkin, Sr Mary Corr, Jacinta Freeman, Seán Ó Mainnín.

Apologies received from: Jimmy Mc Clearn, Nora Fahy, Lil Bruen, Amanda Soares, Jarlath Burke (recording secretary)

2. Presentation of 2022-2023 accounts by Mr. Tony Reilly, accountant

Mr. Tony Reilly, accountant, was welcomed to the meeting where he presented the 2022-2023 set of accounts. The accounts show a deficit for the year of €24,083 and Tony recommended a stronger emphasis on fundraising for the school going forward to prevent further deficits.

Tony answered queries presented by the members present and gave a very understandable explanation of the figures across all accounts including the balance sheet. The accounts were formally adopted by the Board on the proposal of Deirdre Callanan, seconded by S Seán Ó Mainnín. A physical copy of the accounts were signed by Mr Reilly and members of the Board, relevant follow up will be made by Mr. Reilly and he assured the Board the accounts will be submitted to the FSSU in advance of the 28th February deadline. Following this, he will furnish Roisín with the adjustments to be made before closing the 2022-2023 accounts.

Madeline and Eileen thanked Tony for his work in compiling and presenting the accounts and acknowledged the professional but easy manner in which he conducts his business and all correspondence with the school. Tony acknowledged the good work that our clerical officer Roisín does in maintaining the accounts and keeping them to a good standard for year end. This was echoed by the Board.

Mr. Reilly left the meeting at this point.

3. Minutes of previous meeting

The minutes of the 18th December 2023 meeting were read by those present and ratified by the Board. The minutes of the expulsion hearing were agreed to be an accurate account of the meeting and subsequently ratified.

4. Matters arising

The Principal updated the meeting on the expulsion case involvement with the Education Welfare Officer. The Board delegated responsibility to the Principal and Chairperson to formally enact the expulsion after the 20 school days, should no new information come to light. If this is the case, a full board meeting will be called to consider this information. This decision was then proposed and seconded.

The Board was informed that both the Maths teacher and Bus escort have accepted the offer of employment and have since taken up duty.

An update was given on the progress of the AS class. Following much discussion with the project management team and Eileen Ryan before the Christmas holidays, a detailed weekly schedule has been drawn up by KSNPM and a weekly meeting will be held between Eileen Ryan and the site foreman to discuss targets and any possible delays as they occur. The new completion date is now mid-March.

5. Correspondence

Applications for JS and CB for the academic year 2024-2025, were sanctioned in line with relevant circular.

A nomination request from Mr. William Culkeen, Principal Ballinrobe CS for the position of Connacht representative on the ACCS executive committee was returned to the ACCS on behalf of the Board. No other nominations were received.

A number of circulars and bulletins were brought to the attention of those present.

6. Finance committee report

Eileen presented the report of the Finance Sub Committee. A synopsis of the income and expenditure accounts and account balances to 31st Jan were presented, checks on credit card expenditure as well as all actions on the FSSU checklist were carried out during the sub committee meeting and reported to the Board.

This report was then ratified.

7. Principal's Report

The principal gave a comprehensive report on the various activities of the school since the last meeting. The Board congratulated all involved in the many aspects of the school life.

8. Mandatory Reports

- a. Bullying Report.
- b. CPOR.
- c. SCA report.

That concluded the business of the meeting.

Madeline thanked everyone for their attendance at the meeting and for their participation.

Next scheduled meeting: 18th April 2024

Online zoom meeting to take place in the next fortnight to ratify 1 AP1 position, as a consequence of James Reidy's retirement. James was wished well for the future and thanked for his many years of dedicated service to the students and Board of CCS.

Date of zoom meeting: tbc