

## **Report of Board of Management meeting: Thursday 18<sup>th</sup> April 2024**

### **1. In attendance**

Present: Eileen Ryan (Secretary), Amanda Soares, Sr. Mary Corr, Lil Bruen, Jacinta Freeman, Margaret Larkin, Deirdre Callanan, Nora Fahy

Apologies received from: Madeline O'Connell, Sean O' Mainín, Jimmy McClearn, Jarlath Burke (recording secretary)

In the absence of the chairperson, Lil Bruen agreed to chair the meeting. In the absence of Jarlath the recording secretary, Nora agreed to take the meeting minutes.

### **2. Minutes of previous meetings**

The minutes of the meeting held on 25<sup>th</sup> January were read by those present and ratified by the board on the proposal of Sr. Mary Corr, seconded by Deirdre Callanan.

The minutes of the special meeting held on 8<sup>th</sup> February were read by those present and ratified by the board on the proposal of Amanda Soares, seconded by Margaret Larkin

The minutes of the special meeting held on 19<sup>th</sup> March were read by those present and ratified by the board on the proposal of Margaret Larkin, seconded by Deirdre Callanan.

### **3. Correspondence**

Relevant correspondence and DoE circulars were brought to the attention of the Board.

### **4. Restorative Practice**

Deirdre Callanan delivered a presentation to the meeting on Restorative Practice, which a number of staff have just completed training in. The Board thanked Deirdre for her presentation and discussed the value of the practice in terms of enhancing particular skills such as empathy and dealing with issues in a healthy manner as they arise both for students and staff, at school and at home.

### **5. Posts of Responsibility Review**

Bi annual Staff Review was initiated by the Board. Proposed by Amanda Soares, seconded by Margaret Larkin

## **6. Human Resources**

Contracts for cleaning staff were ratified by the Board. It was the decision of the Board to employ the services of CPL recruitment agency to source future cleaning staff.

## **7. Finance committee Report**

Amanda presented the report of the Finance sub-committee. The report was proposed by Nora Fahy and seconded by Sr. Mary Corr.

## **8. Principal's Report**

The Principal gave a comprehensive report on the various activities of the school since last meeting. The Board complimented the students and staff on the many achievements over the past number of months and thanked the staff for the many extra curricular opportunities which they make possible for the students.

## **9. Phoneaway box**

Eileen shared a sample of a phoneaway box that she is hoping to introduce in the next school year. The purpose of it is to get students to lock away their phones safely in the boxes which are attached to the outside of their lockers. The cost of the box is €20 including installation and Eileen proposed that the school covers this cost as they will be fixed to the lockers. Plans are in place to increase the number of laptops and trolleys available for teachers to use with their students in class. It was agreed to proceed with this plan.

## **10. Mandatory Reports**

The following reports were presented to the Board:

- a. Bullying Report
- b. Child Protection Oversight Report
- c. State Claims Agency Referrals Report

The Board extended its condolences to the family and friends of Ms. Geraldine Mitchell, a past teacher of CCS, who passed away recently.

That concluded the business of the meeting.

Lil thanked everyone for their attendance and participation. The date of the next Board meeting was brought forward to May 16<sup>th</sup> to allow for the ratification of the Statement of Roles and Responsibilities prior to the Summer holidays.