

## Report of the Board of Management meeting of 18<sup>th</sup> April 2018

Present: Sr. Mary Corr, Ms. Lil Bruen, Mr. Tony Madden, Ms. Madeline O'Connell (Chairperson), Ms. Amanda Soares, Ms. Eileen Ryan, Ms. Yvonne Ryan, Ms. Bernie Gormally, Jarlath Burke (recording secretary)

Apologies: Mr. Pat Gilmore, Mr. Pdraig Kelly and Cllr Jimmy McClearn

### Suspension Appeal Hearing:

A suspension appeal hearing took place to discuss a recent suspension of a student.

### Minutes of previous meeting - 21<sup>st</sup> Feb 2018:

The minutes of the meeting of 21<sup>st</sup> Feb were adopted on the proposal of Yvonne Ryan, seconded by Bernie Gormally.

### Matters arising.

The Board were informed that Ms. Mary Forde, retired Principal of Presentation Secondary School, Athenry and current Director of Redeployment will facilitate the review of Posts of Responsibility with staff.

An update on a report submitted to the State Claims Agency was given to the Board.

### Minutes of previous special meeting - 7<sup>th</sup> March 2018:

The minutes of the special meeting of 7<sup>th</sup> March were adopted on the proposal of Yvonne Ryan, seconded by Bernie Gormally.

### Correspondence:

Principal, Deputy Principal and 1 board member to attend ACCS Education Conference.

Application for CID accepted by DES.

Application for two weeks extended unpaid maternity leave was granted, proposed by Tony Madden, seconded by Lil Bruen.

It was the decision of the Board to increase security on Friday afternoons by locking back entrances in the school. A master key will be available in the office for teachers who may need it and evening study participants may exit by the emergency exit in Room 10, should an emergency arise.

Eileen Ryan has attended DLP training, Jarlath Burke to attend in May.

### Numeracy Policy:

Past teachers' name to be removed from the committee members list. Date to be omitted from cover page. Proposed by Lil Bruen, seconded by Amanda Soares.

### Pupils and Parents / Guardians home use of school owned Assistive Technology Policy:

Proposed by Tony Madden, Seconded by Bernie Gormally

### Policy on the Use of School Facilities outside of school hours:

A Health and Safety audit to be arranged by an external consultant. This will satisfy the Board's responsibility as outlined in point 2 outlined in the "Decision making process". Policy ratified on the proposal of Sr. Mary Corr, seconded by Amanda Soares.

#### Finance Report:

The Finance committee reported on the Finance committee meeting. February and March Income and Expenditure reports were proposed by Amanda Soares, seconded by Sr. Mary Corr. Opening and closing balances were checked by the committee and found to be in order.

The finance committee recommended that non DES funded accounts - Locker account, Bookshop account and old Canteen account - be closed and amalgamated with the No. 2 account. This was accepted by those present.

#### Principal's Report:

The Principal presented the Principal's Report to those present. She presented the numbers for the programmes and subjects for the next academic year. Decisions on the viability of subject numbers to be left with senior management, taking into consideration options available to students affected by non-viable subjects and resources available.

The Board complimented teachers and students on the huge amount of cross curricular and extra curricular activities organised this term and congratulated all on the many curricular achievements since the previous meeting.

The Chairperson thanked the teachers involved in the recent school tour and acknowledged the great value of the tour to the students.

Condolences of the Board were expressed to Ms. Jacqueline Kenny on the death of her mother and to Ms. Michelle McNulty on the death of her uncle recently.

#### Child Protection Oversight Report:

In line with current legislation, the Principal presented a copy of the Child Protection Oversight Report to those present.

#### Anti-Bullying report:

A report on any recent investigations was given to the Board.

This concluded the business of the meeting. Madeline thanked all for their attendance and contributions made.

Next Board meeting: 23<sup>rd</sup> May 2018